

**Stoneleigh & Ashow Joint Parish Council**

**Minutes of the Ordinary Meeting held on Thursday 13<sup>th</sup> June 2019**

**At Ashow Village Club at 7.00 pm**

**PRESENT:**

Chairman Cllr R Hancox  
Cllr A Bianco  
Cllr S Williams  
Cllr D Jack  
Cllr W Redford  
Cllr T Wright

There were 8 members of the public present.

**22. Apologies**

Apologies were received and accepted from Cllr J Astle and Cllr P Redford.

**23. Declarations of Interest**

There were no declarations of interest.

**24. Minutes of the last meeting**

Minutes of the meeting of 9<sup>th</sup> May 2019 were accepted and approved.

**25. Presentation by Phillip Seccombe, Warwickshire Police and Crime Commissioner**

This item has been postponed to the September Parish Council meeting.

**Standing order suspended at 19.13**

**26. Presentation by HS2**

The meeting was attended by Alan Payne and Susan Bridges (HS2), Peter Tomlinson, Steve Ward and Alpa Patel (LM), and Andy de Bell (BBV).

Copies of the presentation were circulated to the Councillors and will be placed on the Parish Council website.

Mr de Bell talked about the substantial amount of work to take place, with early contractor works planned to go on until the end of the year. The approach will be to build as much as possible off-line, where the existing road will be left in service, then the new road joined in when necessary, which should minimise disruption as much as possible. 3D models of the underpass design and local landscapes will be produced before construction starts.

Several options are being considered for the crossing of the A46 as this will be a complex issue and all options are being discussed with Highways England as well as Warwickshire County Council (WCC). The current focus is on a two-lane solution which would involve three years of traffic management. Another option is under discussion, however HS2 did not feel that this was a suitably advanced stage for them to talk about it. The Councillors expressed concern about the significant impact that three years of traffic management on the A46 would have for local residents. Mr de Bell confirmed that the views of the Parish Council and the community will be taken into account when decisions are made.

It was confirmed that no works will affect Stare Bridge.

It was confirmed that the works approach will have a minimum effect on local roads during the construction period. There may be some overnight closures to link roads, and affects will be sequenced so routes are not affected simultaneously. Routes will be created along the route of the railway line, which can then be used to move materials as much as possible, however, public highways will have to be used until those routes are built. Construction traffic movement will be planned to minimise the impact on roads at busy times. Environment impact statements restrict usage on certain roads.

Traffic management plans are being developed with WCC which will look at the impact of timing and carry out traffic modelling for peaks and troughs. Those plans, once completed, can be shared at a future Parish Council meeting.

The compound between the A46 and Ashow Road will be established initially. Water and fibre for the compound will have to come from Stoneleigh Village, utilising a combined trench. The works will affect the Birmingham Road and will run from Hall Close into the compound, taking approximately 10-12 weeks, during which time there will be 2-way traffic lights on the Birmingham Road. This is likely to be during August / September. The Councillors and members of the public expressed concern about the severe disruption that this will cause in Stoneleigh and requested a total closure of the Birmingham Road with a general diversion route. It was confirmed that taking this approach would shorten the period of work to around 8 weeks. The Parish Council confirmed its preference for the road to be closed during this period of work.

It was confirmed that power for the compound will come from Kenilworth and will have no impact on Stoneleigh or Ashow.

- Susan Bridges to provide details of the planned number of workers based at the compound
- It was requested that at future meetings, copies of the presentation are provided for the public as well as Councillors. The Parish Council apologised for requesting copies only for Councillors, not additional copies. It was also requested that the maps be better labelled.

The issue of mud on the road and damage to curtilage was raised. Mr Tomlinson stated that he had received this feedback and will be putting controls in place such as wheel washing and tarmacking.

Access from the B4115 to the compound for the main works will be improved, and the compound will be fenced off and security installed. This will take place over the course of this year, with 30 or 40 workers and a similar number of vehicles over the course of a day.

There will be some minor improvements made to the Chesford junction, as this junction is currently very tight for construction vehicles, so discussions are underway with WCC.

Ms Bridges confirmed that there are a number of drop-in information sessions planned in the area, (Stoneleigh Village Hall on July 2th at 6-8pm, and October 8<sup>th</sup> at 2-4pm). Details are on noticeboards and the Parish Council website. It was suggested that HS2 could return to the Parish Council towards the end of the year or beginning of next year, when the main works programme has been defined and more timelines are in place.

A question was raised about the exit from the works compound onto Stoneleigh Road and Stoneleigh Junction. There are various options under discussion, and this will be influenced by the Birmingham Road crossing of the A46.

Cllr Hancox sought reassurance that as all of the elements of works seem to overlap, major crossings will not all be done at the same time, requiring simultaneous road closures. It was confirmed that this would not happen and that the Parish Council will be involved in discussions about when these major works will be done, closer to that time.

Cllr Hancox thanked the representatives from HS2 for attending the meeting.

Cllr Hancox confirmed that the additional option mentioned earlier for the A46 was a solution happening elsewhere, where bridges are built off-line and then pushed into place, requiring a total road shutdown but for a short period of time.

## **27. Public session**

A request was raised for support from the Parish Council for the conversion of the telephone box in Ashow to house a defibrillator and possibly a mini-library. A contribution of £500 towards the cost of the defibrillator was also requested, with 75% of the funding already secured from Kenilworth Round Table. Cllr Hancox proposed that this be put on the agenda for discussion at the July meeting and this was agreed. It was further agreed that Ashow residents would be informed of the proposed changes.

A question was raised about the progress of the neighbourhood plan. Cllrs Astle and Hancox have met with Stoneleigh Park, as they will be included within the boundary area. The next step will be to start populating the template plan.

Standing orders were re-instated at 20.51

## **28. Finance**

### **Finance Report 1<sup>st</sup> June 2019**

Payments / Invoices

#### **Income / Expenditure**

<b>Balance brought forward</b>	£41,278.21
Payment received – VAT refund	£265.32
	<b><u>£41,543.53</u></b>

#### **Payments to 31<sup>st</sup> May**

301433	H Watts salary and expenses April	£611.02
301434	BHIB Insurance renewal	£387.57
301435	S137 contribution to Stoneleigh & Ashow News	£500.00
301436	E Choudry – internal audit	£150.00

**£1,648.59**

<b>Balance</b>	<b><u>£39,894.94</u></b>
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**At Co-operative Bank plc, Birmingham**

38A/C 6101168500 (Current)	£14,360.34
A/C 6101168550 (Instant Access)	£5,073.12
A/C 6101168556 (14 Day Deposit)	£20,461.48
	<b><u>£39,894.94</u></b>

**Cheques to be authorised**

301437	H Watts salary and expenses May	£587.16
301438	SLCC – CILCA registration	£350.00
301439	Royal Mail – PO Box renewal	£342.00

- a) The accounts were agreed.
- b) The authorisation of cheques was agreed.
- c) A funding application has been submitted to Warwickshire Rural East Forum for financial assistance towards a hearing loop, projector and screen for Stoneleigh Village Hall, which would be available to anyone using the village hall. Cllr Bianco proposed a contribution from the Parish Council of £500, Cllr Jack seconded and this was unanimously agreed. The Village Hall has committed to a contribution of £500. Cllr Hancox will be presenting the bid at the WRE Forum on June 19<sup>th</sup>.
- d) Cllr Hancox proposed the Standing Orders be agreed and adopted. This was unanimously agreed.
- e) Cllr Hancox proposed that the Grievance and Disciplinary Policy be agreed and adopted. This was unanimously agreed.
- f) Cllr Hancox proposed that the Code of Conduct be agreed and adopted. This was unanimously agreed.
- g) Changes to the bank account were noted.

**29. Planning**

June 2019

New Planning Applications

**Application No:** W/19/0690

**Description:** Renewal of temporary planning permission for portacabins (W/16/0460) used as changing rooms.

**Address:** Alvis Sports Ground, Green Lane, Finham, Coventry, CV3 6EG

**Applicant:** Ms Linda Davis

**Closing date:** 14<sup>th</sup> June 2019

**Planning Officer:** Helena Obremski

No comment

**Application No:** W/18/0643 – notification of amended plans

**Description:** Site clearance and mixed-use development of land at Kings Hill for the provision of up to 2,500 dwellings (Use Class C3), 4,000 sq.m. of mixed use floorspace (Use Classes A1, A3, A4, C2, D1 and D2) in a district centre, a primary school, a secondary school, formal and informal open space and enabling infrastructure including new roads within the site and improvements to the existing road junction at Stoneleigh Road. Outline application with all matters reserved except for access.

**Address:** Land at Kings Hill Lane, Stoneleigh

**Applicant:** Lioncourt Strategic Land Limited, Lioncourt Homes

**Closing date:** 12<sup>th</sup> July 2019

**Planning Officer:** Lucy Hammond

Amendments Proposed: Additional information received in response to statutory consultation responses and technical objections received on 22/05/2019.

Delay decision until July meeting

#### Progress of planning applications

**Application No:** W/19/0448

**Description:** Proposed erection of a single storey front extension and a single storey side and rear wrap around extension. Proposed garage conversion.

**Address:** Boota Bungalow, Hill Farm, Kings Hill Lane, Stoneleigh, Coventry, CV3 6PS

**Applicant:** Mr J Millage

**Closing date:** 26<sup>th</sup> April 2019

**Planning Officer:** Emma Booker

**Application has been withdrawn**

**Application No:** W/19/0530

**Description:** Installation of a single (1 no.) Glass-Reinforced Polymer Kiosk

**Address:** Sewage Works, St Martins Road, Stoneleigh, Coventry, CV3 6SD

**Applicant:** Dalcour Maclaren

**Closing date:** 2<sup>nd</sup> May 2019

**Planning Officer:** Angela Brockett

**Planning permission has been granted**

**Application No:** W/18/2390

**Description:** Conversion of existing garage for horse boxes and trailers to a two bedroom dwelling (resubmission of application W/17/1357)

**Address:** Woodlands House, Ashow Road, Ashow, Kenilworth, CV8 2LE

**Applicant:** Mr & Mrs Mc Leod

**Closing date:** 29<sup>th</sup> March 2019

**Planning Officer:** Lucy Hammond

**Planning permission has been granted**

#### Progress of planning applications (Not outcome yet)

**Application No:** W/19/0462 LB

**Description:** Application for the re-roofing of the modern rear extension, replacement of the existing storage heating with an oil-fired combi boiler with associated pipework, new radiators, external boiler and oil storage tank.

**Address:** East Lodge, Stoneleigh Park, Kenilworth, CV8 2LH

**Applicant:** Mars Pension Trustees Limited

**Closing date:** 13<sup>th</sup> May 2019

**Planning Officer:** Rebecca Compton

**Application No:** W/19/0600

**Description:** Reserved Matters application pursuant to condition 1 of planning permission W/18/2099 for details of layout of the Wigley Access within Development Zone 3 of the Parameters Plan.

**Address:** Land to the north and south of the A45 (between Festival and Tollbar junctions) and land at the A45/Festival Roundabout, the A46/Tollbar Roundabout and at the junctions of the A444 with the A4114/Whitley Roundabout.

**Applicant:** Coventry and Warwickshire Development Partnership

**Closing Date:** 16<sup>th</sup> May 2019

**Planning Officer:** Lucy Hammond

**Application No:** W/18/1733 *Appeal of refusal of planning permission*

**Description:** Erection of 2 bedroom bungalow and widening of existing drive by 3 kerb stones

**Address:** Sowe View, Coventry Road, Stoneleigh, Coventry, CV8 3BZ

**Applicant:** Mr Martin Innocent

**Closing date:** 5<sup>th</sup> June 2019

**Planning Officer:** Angela Brockett

**Application No:** W/18/1635

**Description:** Demolition of existing farmhouse and agricultural buildings and outline planning permission for residential development of up to 640 dwellings (Use Class C3) and community hall (Use Class D1) including means of access into site (not internal roads), parking and associated works, with all other matters (relating to appearance, landscaping, scale and layout) reserved.

**Address:** Land east of Kenilworth, Glasshouse Lane/ Crewe Lane, Kenilworth

**Applicant:** Catesby Estates Plc

**Closing date:** 12<sup>th</sup> April 2019

**Planning Officer:** Dan Charles

NOTIFICATION OF AMENDED PLANS:

- Amendments Proposed: Reduction in numbers from 640 dwellings to 620 dwellings.
- Addition of proposed primary school.
- Omission of community hall

Exit to Crewe Lane is an emergency road, not a main access road. No plan for school as yet.

Mechanisms in place which will allow Kenilworth School to continue. Long way off getting approval because they haven't put in final plan. Difficult because not in the Parish area.

**Application No:** W/18/2237

**Description:** Proposed landscaping in association with the adjacent UKBIC Facility, including the construction of a gabion wall.

**Address:** Land to the north and south of the A45 (between Festival and Tollbar junctions) and land at the A45/Festival Roundabout, the A46/Tollbar Roundabout and at the junctions of the A444 with the A4114/Whitley Roundabout.

**Applicant:** Coventry and Warwickshire Development Partnership

**Closing date:** 17<sup>th</sup> January 2019

**Planning Officer:** Lucy Hammond

**Application No:** W/18/0522

**Description:** Outline application including details of access for the comprehensive redevelopment of land South of Coventry Airport, comprising demolition of existing structures and the erection of new buildings to accommodate general industrial uses (Use Class B2) and storage and distribution (Use

Class B8), ground modelling works including the construction of landscaped bunds, construction of new roads, footpaths and cycle routes, associated parking, servicing, infrastructure and landscaping and the creation of open space in a Community Park. Provision of new sports ground including the creation of new sports pitches and a club house.

Address: Gateway South, Land to the South and West of Coventry Airport and Middlemarch Industrial Estate, Coventry

**Case Officer:** Rob Young

### **30. Neighbourhood Plan**

Discussed above (item 27)

### **31. HS2 Update**

Cllr Williams questioned how the deterioration of local roads due to HS2 works will be monitored so WCC can request the appropriate compensation from HS2. Cllr Redford advised local reporting of damage, as it is difficult for WCC to send Officers out on a regular basis to check the road. Cllr Hancox advised that Highways England carry out drive-over surveys to monitor cracks in roads, and that WCC may also do before and after surveys. He requested that Cllr Redford ask WCC that a road survey be carried out.

It was also requested that Cllr Redford enquire as to the status of the proposed alterations to the Chesford Crossroads.

- Clerk to send Cllr Redford a copy of the HS2 presentation with the drawing of the proposed change to the junction.
- Cllr Redford to request a road survey and information about the proposed changes to Chesford Crossroads.

### **32. Developments**

#### **a) Kings Hill Housing**

Nothing new

#### **b) Catesby Homes Crewe Lane**

Nothing further

#### **c) Gateway and Whitley South Development, and A45 bridgework**

The bridge work has started. Traffic management will be minimal because the bridge will be built beside the road and then be swung into place when the road is closed over a weekend.

### **33. Traffic and Road Issues**

#### **a) Traffic on B4115**

The reply from Cllr Jeff Clarke was noted.

#### **b) A46-A45 Link Road**

Update received from Nicola van der Hoven, WCC, as follows:

##### **A46 Stoneleigh Junction**

Following the update provided in February, we are now working towards a start on site in spring 2020, with construction expected to last for 18 months.

As previously reported the start on site is dependent on the completion of a number of processes, which are all being progressed. These are:

- Side Roads and Slip Roads orders - we are expecting notification shortly from the Department for Transport whether the Orders can be made or if further work or an Inquiry is required
- Completion of the design and contract package - on target for summer 2019
- Completion of the final funding application to DfT - dependent on the Orders and the Contract price above but on target for submission later this year

Regular meetings between ourselves and both HS2 and Highways England are being held to ensure that our programmes are aligned.

##### **Kenilworth to Leamington Cycle Route (K2L)**

Design work and business case development is progressing on the full Kenilworth to Leamington cycle route scheme (K2L).

Initial design work had focused on the southern section between Leamington Spa and Bericote Roundabout. The design of this section is being refined, and at the same time design options for the remaining sections of the scheme are also being explored with a view to delivering a complete scheme in a single phase within the next two to three years. This will however be subject to securing the required funding, achieving deliverable design solutions and obtaining the necessary parcels of third party land.

#### **c) Birmingham Road**

The road was recently closed for 6 days due to road works, and there was a great improvement in the village in regards to traffic. The Councillors are hopeful that the closure for HS2 will improve local support for a permanent closure.

#### **34. To receive reports from:**

- a) Police Report – none.
- b) County Councillor – Cubbington – Cllr W Redford

- The proposals to alter Stareton Junction have now been scrapped. There may be some better white lining, but the junction will remain as is for the time being. Cllr Hancox will inform residents.
- The pallet over-hanging the path on Coventry Road has now been removed.
- The path at Church Lane, Stoneleigh is being upgraded so people with wheelchairs or mobility scooters are able to negotiate the corner without going into the road.
- Letters have been sent to two home owners in Hall Close regarding overhanging hedges.
- The tree stump on the Triangle at Stoneleigh has been ground out. Due to it being in a conservation area, there has to be a replacement tree in that locality. This will be discussed with the Conservation Officer and it will be a tree that has no growth at the bottom.
- Cllr Redford has asked the Traffic and Safety Team to look at parking problems, but not had a response as yet.
- A request for double yellow lines in Stoneleigh is problematic due to the village being too far out for Enforcement Officers and it will not be effective if it is not enforced. Other options are being considered.
- The drains at The Green are programmed to be jetted.
- Following receipt of a letter regarding an HGV which was not permitted to go through the village, but did so, the haulier has been contacted regarding the route deviation and action taken.
- Issue of raw sewage reportedly seen coming up through highway drain is being addressed. WCC will jet all drains and gullies. If they are clear, the issue is with Severn Trent. If it is a Severn Trent (ST) problem, Cllr Hancox requested a meeting be arranged with ST and WCC to walk the area and consider the issue.
- Cllr Williams raised the issue of damage to roadside verges in Ashow. Cllr Redford confirmed that this is not yet resolved, but such damage is an on-going problem, with the difficulty of claiming costs if the offending vehicles are not identified. Cllr Redford will speak to David Elliston at WCC regarding the damage.

c) District Councillors – Stoneleigh & Cubbington - Cllr Wright

- Cllr Wright gave an update regarding Stoneleigh Park and Autofest. Cllr Redford has looked at the licencing regulations and has met with the licencing team with a view to reviewing the licence. Overall, the event was worked within the structure of the licence, which is in place for a number of events over the period of a year. There is an intention is for a further meeting to take place with all stakeholders involved.
- There are 27 new councillors in place in Warwick District Council (WDC). The Planning organisation has changed considerably, following many successful appeals lately leading to a potential loss of confidence in the system and possible awarding of costs.

### 35. Correspondence

Correspondence received from WDC suggesting a visit to the Parish Council by the Chairman of WDC, George Illingworth. It was agreed to invite the Chairman to a meeting later in the year.

- Clerk to invite Chairman to come along to a meeting.

**36. Questions to Chairman**

Cllr Williams informed the Chairman that she has been unable to find a replacement Councillor within Ashow. She agreed to email residents in Dial House Farm, and this will be further discussed next month.

**37. Date of next meeting**

The next meeting will be held on Thursday, July 11<sup>th</sup> 2019, at 7pm, in Stoneleigh Village Hall.

**38. Closure**

The meeting was closed at 21.52